



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SRI GURAJADA APPARAO GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution		Dr.K.MALYADRI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08931231078
Mobile no.		8106288345
Registered Email		sgagdc.jkc@gmail.com
Alternate Email		kirankumargundala9@gmail.com
Address		NEAR R.T.C COMPLEX
City/Town		YELLAMANCHILI
State/UT		Andhra Pradesh
Pincode		531055

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	G.KIRAN KUMAR
Phone no/Alternate Phone no.	089131231078
Mobile no.	9502776586
Registered Email	sgagdc.jkc@gmail.com
Alternate Email	kirankumargundala9@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.sgagdc.edu.in/frontend/nac/53
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.03	2015	03-Mar-2015	02-Mar-2020
1	B	75	2006	21-May-2006	20-May-2011

6. Date of Establishment of IQAC	01-Jun-2006
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
BLOOD DONATION CAMP	23-Jan-2020 1	102
OZON DAY	24-Sep-2019	80

	1	
JOB MELA	28-Aug-2019 2	92
ANTI RAGGING	04-Jul-2019 1	112
YOGA DAY	21-Jun-2019 1	92
VANAM MANAM	15-Jun-2019 1	61
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	NILL	NILL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Observance of important days such as World Population Day, Voters day and Blood Donation Day etc. • Seminar on Violence against women • Workshop on health and Sanitation • Organized awareness programmes for teachers to get acquainted with the importance and new method of NAAC Accreditation. • Completion of New building with RUSA funds.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Conduct of awareness classes on usage of ICT	Usage of ICT improved
Awareness on new guidelines of NAAC to the faculty members	The understanding of the faculty regarding NAAC guidelines improved and usage of ICT in teaching increased.
Remedial classes	Improved the pass percentage of the students
Co-curricular activities are planned	These helped for effective delivery of curriculum and better understanding of concepts by the students.
Awareness campaigns	Created awareness on social issues to the students and also to the community. The institute could discharge its social responsibility.
Sending important information through SMS, Whats App and college website	Saved paper. We could disseminate information within short time.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
STAFF COUNCIL	03-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Sep-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SGA GDC Yellamanchili Visakhapatnam is a rural college established in 1987. College is affiliated to Andhra university, Visakhapatnam .Academic year 2019-2020 was followed as per Andhra University. Head of the institution conducts staff Council meetings at the beginning of the academic year discussing about the implementation of Andhra university guidelines and cce guidelines. All the staff are abided by the resolutions of the meeting. The meeting resolution are approved by the staff members. Clarification about the academic matters is made clear by the head of the institution. For functioning of the institution committees are framed. These Committees are working for the welfare of the students and the institution. Staff Council meetings are conducted as when required. All the class counsellors are given responsibility to enroll their students for scholarships & university. The class counsellors are actively involved in recording the students attendance and consolidation. Parents meeting are conducted to have a good rapport with them so as to intimate their children's progress in academic and scholarship matters . Virtual classes/Digital classes are taken by staff to deliver the curriculum. In addition to these some staff members are actively involved in MANA TV studio classes. In pandemic period all steps were taken by head of the institution to impart instruction smoothly. Steps were initiated for online classes. Time table was framed accordingly Various apps like zoom, webex & Google meet were used by staff members. According to CCE guidelines some of the staff members were involved as presenters, coordinators. All of the staff members during the pandemic period were involved actively in teaching and learning. Special trainings were given by CCE to inculcate ICT skills among the faculty members They were trained to develop YouTube videos using apps Our college is affiliated to Andhra University and as per UGC guidelines the academic year for 2019-20 continued till 31/12/2020 In this period Department of Telugu, Hindi and commerce conducted Webinars. Assignments, Quiz Group discussions, Debates, Project works, Field trips were conducted online as well as offline by the departments. ICT assisted apps like Google drives ,Edmodo, Kahoot, Plickers, Google classroom , What's app groups were used in large to deliver the curriculum , Co-curriculum & assessments during the year 2019-2020. All the students are further categorized as slow, moderate and advanced learners based on performance .To improve the learning skills students are given assignments. For each semester 2 internal mid exams of 10 marks each and 5marks for their regularity of attendance, semester end exams of 75marks are conducted as per affiliating university directions. All teaching and nonteaching staff are actively involved in examination duties. Class counsellors select representatives from each section to monitor curricular and co curricular activites. All the faculty and students are accessing e-learning resources such as N- List site that offers 80409 e-books and 3,828 e-journals.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HERI	18/06/2019
BCom	GENERAL	18/06/2019
BSc	BZC	18/06/2019
BSc	MPCs	18/06/2019
BSc	MPC	18/06/2019
MCom	Accounting and Banking	18/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
MS WORD 2010	01/12/2019	40
TRAVEL AND TOURISM MANAGEMENT	01/12/2019	20
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Banking and Financial Services	55
MCom	banking and Financial Sector Management	15
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback is obtained from the stakeholders.. Students feedback is taken through the students' satisfactory survey. The students Satisfactory Survey is being conducted as per the proforma given by the Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada. The IQAC analyses the feedback of the students and gives suggestions to the college administration regarding the action to be taken at the institution level. The Principal and the IQAC prepare a plan of action for the coming academic year incorporating the suggestions of

IQAC. The students' feedback is considered for curriculum delivery, improvement in infrastructural facilities and provision of students support services. Principal advises faculty members who need to change their approach of mentoring the students and to meet the requirements of the students. Teachers feedback is also taken on curriculum. Our college, being an affiliated college, has no role in curriculum framing. The college implements the curriculum framed by the Andhra University for the undergraduate students. However, IQAC solicits the observations of the faculty members regarding the syllabus framed by the Andhra University for the under graduate students. Their view point is sent to the university authorities for strengthening and improving the curriculum content for under graduate students. Parents views are taken into consideration in the parent teacher meetings and utilised for maintaining and strengthening discipline of the college. Employers feedback acts as a benchmark to enhance the capabilities of students to make the students employable and cater to the needs of the industry. JKC conducts placement drives in the college. The placement drives are organized keeping in touch with different industries in and around Visakhapatnam and also within the country. During the placement Drives the JKC and IQAC comes in contact with various employers and comes to know the strengths and weaknesses in the curriculum. This provides an opportunity to the IQAC to suggest ways and means to supplement and supplant the existing curriculum to enhance students employability. We also collect feedback from the alumni. This feedback helps us to introduce add on courses in the college for the benefit of the existing students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Accounting and Banking	40	14	14
BCom	GENERAL	60	84	62
BA	HERI	30	35	34
BSc	BZC	40	85	49
BSc	MPCS	30	27	27
BSc	MPC	40	65	50

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	542	14	21	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Number of smart	E-resources and
-----------	-----------	---------------	---------------	-----------------	-----------------

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
21	21	9	4	3	1

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every section has a Mentor who is in charge of the students of that Class. Each faculty will act as a mentor for a group of 25 to 30 students. All Departmental faculties will continue to be mentors for the same group of students till the completion of Degree course. The mentor maintain Profile of students which includes all details. The Mentors give suggestions, motivation and encouragement in a counselling manner regarding academic and personal matters. The Mentor always touch with student, so that he involved dynamically to see learning levels in the class room. The Mentor is also connected with student parents by phone to monitor the student. If a student is identified as having weakness in any subject, the Mentor contact with concerned subject teacher and discussed with problem for rectification. The Mentor also provide additional support in career guidance and maintained proper record in the progression of the students. Advise the students regarding choice of electives, project, summer training and Internship programs. The Mentor keep in touch with the students even after their graduation. Mentors who are in charge of student clubs generally work with students who share common curricular or extracurricular interests. Such Mentors are usually experts in the field of Fine Arts and they are passionate. The students also trained by Mentors, so they that they encouraged and participates in exhibition of performances in special occasion in their respective fields such as Singing, Dancing, Mono Action, Mimicry and other Fine Arts. All Mentors have direct access to the Principal. Mentors are authorized to report any challenge immediately and seek resources required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
542	21	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	21	2	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	01	2/4/6	27/10/2020	25/01/2021
BSc	02	2/4/6	27/10/2020	31/12/2020

BSc	26	2/4/6	27/10/2020	31/12/2020
BA	62	2/4/6	27/10/2020	31/12/2020
BCom	00	2/4/6	27/10/2020	31/12/2020
MCom	06	2/4	27/10/2020	31/12/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The faculty has adopted the formative and summative evaluation methods to assess the performance of the students in Continuous Internal Evaluation (CIE). Basing on the summative and formative evaluation, students are divided into three sections namely slow, medium and advanced learners. To slow learners, remedial classes are conducted to cope up with the programme of their study. Assignments and quizzes are organized for medium learners. Student's projects, Innovative and mind boggling assignments and seminar presentations are given for advanced learners. Infrastructure facilities (ICT enabled labs and class rooms, Smart class rooms, EDMODO, wifi facility etc.,) were provided to follow the Continuous Internal Evaluation (CIE) system in an efficient and effective manner. Faculty members and Students were sensitized about the use of ICT in the implementation of CIE system at the Institutional level. They were trained on various ICT tools to implement the CIE system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Andhra University and follows the academic calendar released by the Andhra University, Visakhapatnam. The formats for teaching plan, teaching diary etc., prescribed by the academic cell of CCE, vijayawada are adopted. The staff council of the college meets on the first day of the new academic year and chalks out a plan for the annual academic activities as per the academic calendar of Andhra University in consultation with IQAC. Every department holds a staff meeting to plan for the academic schedule. Annual curricular plans are prepared by individual faculty members. Academic plans are circulated to the students and placed in the notice boards. Students are informed about evaluation methods and scheme of valuation followed in CBCS pattern (both in internal exams and external exams conducted by the affiliating University). IQAC reviews the academic, cocurricular and extra-curricular activities of the faculty members and sensitises the faculty members about the innovative practices for the conduct of these activities in a time bound manner.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.sgagdc.edu.in/assets/images/1620899226_1597310009_PO,%20SPO%20AND%20CO-%20AQAR%202018-19%20\(1\).pdf](https://www.sgagdc.edu.in/assets/images/1620899226_1597310009_PO,%20SPO%20AND%20CO-%20AQAR%202018-19%20(1).pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BSc	MPC	34	31	91.17
02	BSc	MPCS	18	18	100

26	BSc	BZC	32	15	46.87
62	BA	HERI	19	18	94.73
00	BCom	GENERAL	54	52	96.26
06	MCom	Accounting and Banking	7	7	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sgagdc.edu.in/frontend/igac/51>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	735	UGC SERO Hyderabad	3.45	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Telugu	4	3.5
International	Botany	2	1.3
International	Hindi	3	1.5
International	Zoology	1	0.5
National	Hindi	1	1.8
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Telugu	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Enumeration of various Ayurvedic formulations listed in an ancient palmleaf manuscript of Rayalaseema region in Andhra Pradesh state, India.	Dr. B. C handramouli Kokkanti Mallikarjuna.	Journal of Ethnopharmacology	2020	Nil	SGA GDC YLM	Nil
????? ??? ????? - ????????? ?????????	Dr. B. C handramouli	International Journal of Multidisciplinary Educational Research (IJMER)	2019	Nil	SGA GDC YLM	Nil
Saraswati yogi Adeshwer rao	Dr. B.Laxmi	National Adeshwarayane namah	2020	Nil	SGA GDC YLM	Nil

Jakiya jubairy ki kahaniya nari astitva par prashn chihn	Dr. B.Laxmi	International journal of Multidisciplinary Education Research	2020	Nil	SGA GDC YLM	Nil
mollaramayan me ram-tatva	Dr. B.Laxmi	Yogyata International research journal	2019	Nil	SGA GDC YLM	Nil
Hindi katha sahitya me samajik jeevan ki visamtaye	Dr. B.Laxmi	International journal of Multidisciplinary Education Research	2019	Nil	SGA GDC YLM	Nil
Telugu kavivao lo pravahimchina nadulu	Dr. V.K.T. MAH ALAKSHMI	IJMER	2020	Nil	SGA GDC YLM	Nil
Andhra mahabharatam samajika viluvalu	Dr. V.K.T. MAH ALAKSHMI	IJMER	2020	Nil	SGA GDC YLM	Nil
Konarlu cheppina kathalu cheneta vruttivarivetalu	Dr. V.K.T. MAH ALAKSHMI	IJAR	2020	Nil	SGA GDC YLM	Nil
Ranganatha raamayana neeti paarayanam	Dr. V.K.T. MAH ALAKSHMI	IRRJ	2019	Nil	SGA GDC YLM	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Saraswati yogi Adeshwer rao	Dr. B.Laxmi	National Adeshwaraye namah	2020	Nil	Nil	SGA GDC YLM
Jakiya jubairy ki kahaniya	Dr. B.Laxmi	International Journal of	2020	Nil	Nil	SGA GDC YLM

nari astitva par prashn chihn		Multidisci plinary Ed ucational Research (IJMER)				
mollaram ayan	Dr. B.Laxmi	Yogyata Internatio nal research journal	2019	Nill	Nill	SGA GDC YLM
Hindi katha sahitya me samajik jeevan ki visamtaye	Dr. B.Laxmi	Internat ional journal of Multidisci plinary Education Research	2019	Nill	Nill	SGA GDC YLM
Enumerat ion of various Ayurvedic formulatio ns listed in an ancient palmleaf manuscript of Rayalas eema region in Andhra Pradesh state, India.	Dr. B. C handramoul i Kokkanti Mallikarju na.	Journal of Ethnoph armacology	2020	Nill	Nill	SGA GDC YLM
????? ??? ????? - ????????? ?????????	Dr. B. C handramoul i Kokkanti Mallikarju na.	Internat ional Journal of Multidisci plinary Ed ucational Research (IJMER)	2019	Nill	Nill	SGA GDC YLM
Telugu kavitvao lo pravahi mchina nadulu	Dr. V.K.T. MAH ALAKSHMI	IJMER	2020	Nill	Nill	SGA GDC YLM
Andhra m ahabharata m samajika viluvalu	Dr. V.K.T. MAH ALAKSHMI	IJMER	2020	Nill	Nill	SGA GDC YLM
Konarlu cheppina kathalu cheneta vr	Dr. V.K.T. MAH ALAKSHMI	IJAR	2020	Nill	Nill	SGA GDC YLM

uttivarive talu						
Ranganatha	Dr. V.K.T. MAH ALAKSHMI	IRRJ	2019	Nil	Nil	SGA GDC YLM
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	48	6	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Vanam Manam	NSS UNITS 1,2,3	3	85
ANTI RAGGING DAY	NSS UNITS 1,2,3	3	105
WORLD POPULATION DAY	NSS UNITS 1,2,3	3	72
OZONE DAY	NSS UNITS 1,2,3	3	107
COSTITUTION DAY	NSS UNITS 1,2,3	3	245
AIDS DAY	NSS UNITS 1,2,3	3	110
BLOOD DONATION CAMP	NSS UNITS 1,2,3	3	55
WOMENS DAY	WOMEN EMPOWERMENT CELL5	5	255
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Certificate of Appreciation	Government Victoria Hospital for Women Children, Visakhapatnam, A.P.	42
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
OZONE DAY	NSS	AWAIRNESS	3	107
BLOOD	NSS	AWAIRNESS	3	55

DONATION CAMP				
CHILD EDUCATION CHILD LABOUR PROGRAMMENS	NSS	AWAIRNESS	3	115
AIDS DAY	NSS	AWAIRNESS	3	110
JOB MELA	NATIONAL SKILL DEVELOPMENT COR PORATIONEMPLOYM ENT	EMPLOYMENT	2	86
YOGA DAY	NSS	AWAIRNESS	3	75
VANAM MANAM	STATE GOVT	AWAIRNESS	3	109
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Andhra Bank- India.	01/04/2019	Suitable guidance for project work practical training to the Students.	140
Bank of Baroda- India.	01/04/2019	Support training sessions exhibitions in the field of business activities.	143
State Bank of India.	01/04/2020	Collaborative training on students study projects.	145

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.71	11.71

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Video Centre	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	8212	500000	Nil	Nil	8212	500000
Text Books	2600	225950	Nil	Nil	2600	225950
Library Automation	1	30000	Nil	Nil	1	30000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
------	-----------------	--------------	----------	------------------	------------------	--------	-------------	---------------------	--------

								h (MBPS/ GBPS)	
Existing	70	1	70	0	1	1	12	10	0
Added	0	0	0	0	0	0	0	0	0
Total	70	1	70	0	1	1	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
CCE LEARNING MANAGEMENT SYSTEM	https://ccelms.ap.gov.in/rusa/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are standard systems and procedures in governmental set up which are to be adopted for maintaining physical facilities in the campus. Further expansion of the existing buildings is possible depending on the strength of the existing structures. The periodical maintenance of the buildings is done by the R B department of the state government. Computers maintenance is done regularly by the college staff and non repairable systems are disposed of following the requisite procedure. Software and Hardware are periodically reviewed and upgraded as per requirement. The ICT Smart Class Rooms and the related systems are maintained with the corresponding service provider.

https://www.sgagdc.edu.in/assets/images/1620899723_edit%20new%20pdf%20file-converted.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Meditation	21/06/2019	80	Dept. of Physical education
Bridge course	11/06/2019	165	All Departments
Remedial coaching	05/09/2019	20	All Departments
Soft skill development	23/07/2019	55	Department of English
Personal counselling	16/07/2019	55	All Departments
Career counselling	10/09/2019	55	All Departments
Competitive Exams	07/08/2019	60	All Departments
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	career guidance	8	21	4	2
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
2	75	23	2	115	27
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	8	BSC	MPC	AUAKN	PG
2019	4	B Com	B Com	AU	PG

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Group Dance	Institution	10
Elocution Competition	Institution	35
Drawing Competition	Institution	8
Rangoli Competition	Institution	25
Songs Competition	Institution	5
Debate Competition	Institution	15

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are involved in various committees of the college. Student council actively involves itself in organising freshers day and Annual day celebrations of the college. Students council organised these events under the guidance of the faculty members of the college. senior students lead the junior students in the college. Two members of the student community are appointed to IQAC commissinaratte and anti ragging committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our college is located in rural area. The old students of our college established an Alumni association. It is a registered Alumni association. It has 85 members and meets twice a year. The association members give guidance to the students studying in our college and contribute funding to develop infrastructure facilities.

5.4.2 – No. of enrolled Alumni:

85

5.4.3 – Alumni contribution during the year (in Rupees) :

6000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college implements decentralized method of governance to promote participation of faculty and students in the management of the college. The principal along with IQAC constituted around 30 committees for the smooth management of the college. Senior faculty members are nominated as the conveners of the committees. All the stakeholders are involved in the committees as members. All the stakeholders are included in the college management for its smooth functioning. The IQAC acts as facilitator between the principal and the various departments and remains at the center stage in the implementation of academic and extra curricular activities in the college. IQAC puts in efforts to maintain the quality standards in the college..

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Our college motivates the faculty to participate in Refresher Courses and Orientation Courses. The college also encourages the faculty to undertake Research Projects. The college facilitates the participation of its faculty in RC and OC programs. The college collects self appraisal reports from the faculty as per CCE,AP guidelines to evaluate their performance annually.
Library, ICT and Physical Infrastructure / Instrumentation	Our college Library is provided with number of text and reference books. The college has 03 digital class rooms and 01 Virtual class room wherein ICT methods are used to teach lessons. YouTube lessons, LMS, and ICT methods are followed to teach lessons. Our college has 15 class rooms,06 labs,01 seminar hall,05 staff rooms,01 principal room,04 smart class rooms, 01 Office room, 01 store room, 01 gym and 04 toilets complexes.
Research and Development	College motivates the faculty members to undertake Minor research projects. The college also encourages the faculty members to publish research papers in journals and to attend national and international seminars.

Examination and Evaluation	The college being an affiliated college, conducts the mid and semester end examinations as per the the Andhra University schedule. two Mid semester examinations are conducted in each semester. 20 marks are allotted for theory and 5 marks are given for attendance and student presentations, assignments, projects, quiz, etc.
Teaching and Learning	Student centric strategies are adopted by teachers to develop skill. Like interactive learning, collaborative learning and independent learning. Group Discussions, Problem Solving methods, Role Plays, Case Studies, Paper Presentations, Class room Seminars etc. to enhance the performance of students by nurturing their skills. ICT enabled class room teaching to make teaching learning more effective. Students also participate in cultural activities and sports and games.
Curriculum Development	Preparation of Annual curricular plan, teaching notes and maintenance of teaching dairy by each faculty member of the department is necessary. They are verified by the principal periodically and by the academic audit team during the annual academic audit. Faculty have to submit course completion certificate at the end of each semester. Conduct of Mid semester exams, Field visits, Educational trips, Project works and Seminar presentations is compulsory in UG and PG classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Development plans of the college are sent to the Commissioner of Collegiate Education and to the Government on online.
Administration	Admissions are undertaken by calling for online applications.
Finance and Accounts	Staff salaries and other bills are prepared and submitted to the treasury online. Payments to other agencies is also done through online only.
Student Admission and Support	Students admissions are undertaken through online. Students bio metric attendance is marked and Scholarships are sanctioned through online.
Examination	Examination fee is paid online. Hall tickets are issued through online by

the Andhra University. Results are placed in AU website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Research Methodology	2	19/08/2019	01/09/2019	14
Refresher Course in Life Sciences1	1	18/09/2019	01/10/2019	14
Orientation Program	1	11/06/2019	01/07/2019	21
Orientation Course	1	11/03/2019	31/03/2020	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

GPF Advances are promptly paid to the faculty from their GPF account as and when need arises.	GPF Advances are promptly paid to the staff from their GPF account as and when the need arises	1. Govt welfare scholarships are obtained for the eligible students. 2. Bus pass facility is provided to the eligible students.3. HPCL scholarships are granted to merit students.
---	--	--

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal stock verification is done every year. Principal frames the Stock verification committees in which one senior faculty will be the convener and 2 other faculty are members. External financial audit will be done especially for the used amount from district treasury, UGC as well as RUSA funds allotted to the college and also for Examination section.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Principal and IQAC
Administrative	No	Null	Yes	Principal and Vice Principal,

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The CPDC, Parent Teacher Association support the college with their guidance and also financial support.

6.5.3 – Development programmes for support staff (at least three)

The support staff of the college are encouraged to pursue their higher education so as to ensure their career advancement through in service promotions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Bio Metric Attendance machines for staff and students are installed. 2.New Class rooms added. 3.ICT Facilities developed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
--	-----

b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	VANAM MANAM	15/06/2019	15/06/2019	15/06/2019	61
2019	YOGA DAY	21/06/2019	21/06/2019	21/06/2019	92
2019	ANTI RAGGING	04/07/2019	04/07/2019	04/07/2019	112
2019	World population day	11/07/2019	11/07/2019	11/07/2019	100
2019	JOB MELA	04/09/2019	04/09/2019	04/09/2019	92
2019	AIDS DAY	01/12/2019	01/12/2019	01/12/2019	89
2019	CHILD EDUCATION CHILD LABOUR PROGRAMME	13/12/2019	13/12/2019	13/12/2019	82
2020	BLOOD DONATION CAMP	23/01/2020	23/01/2020	23/01/2020	102
2020	WOMENS DAY CELABRATIONS	08/03/2020	08/03/2020	08/03/2020	137

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Gender Inequality - Issues Challenges	17/09/2019	17/09/2019	225	14
Seminar on Violence against women	06/12/2019	06/12/2019	236	16
Oneday workshop on Handicraft making	09/01/2020	09/01/2020	118	1
Power walk	27/02/2020	27/02/2020	342	2

International women's Day	04/03/2020	04/03/2020	155	1
---------------------------	------------	------------	-----	---

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
6KW

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Physical facilities	Yes	5
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	02/03/2019	1	Helping poor students by giving books and stationary	nil	10
2019	1	1	23/12/2019	1	Giving rice, dal, oil and books stationary items to premas amajam orphanage	nil	18
2019	1	1	16/09/2019	1	Conducting essay writing competition in schools to poor students and distributing prizes	nil	9
2019	1	1	06/12/2019	1	Rally on violence against women	nil	55

2019	1	1	04/07/2019	1	Supplying butter milk in summer	nil	21
2020	1	1	02/01/2020	1	GSF 1st Anniversary Celebration	nil	95
2020	1	1	01/02/2020	1	Taking stenography classes to poor students	nil	1
2019	1	1	27/12/2019	1	Conducting quiz competition to poor students and distributing prizes	nil	14
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day celebrations	15/08/2019	15/08/2019	83
Republic day celebrations	26/01/2020	26/01/2020	76
Power walk by WEC	27/02/2020	27/02/2020	255
Celebration of Constitutional day	26/11/2019	26/11/2019	96
Visit to Premasamajam Orphanage	23/12/2019	23/12/2019	18
WOMENS DAY CELEBRATIONS	08/03/2020	08/03/2020	137
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Vanam Manam : Plantation programmes are conducted by Department of Botany, NSS Units and Principal to make college as green campus.
Plastic free campus : NSS Units and all departments are conducting plastic free campus programmes in college on every first saturday. We have conducted rally

on use of plastic on 01-10-2019.

Vehicle free campus : NSS Units and all departments are maintaining Vehicle free campus on every 4th saturday to avoid environmental pollution and noise pollution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. Title of the best practice: ICT Enabled Teaching-Learning II. Objectives of the best practices: 1. To develop independent knowledge and skills. 2. To analyze and interpret the data. 3. To engage in higher order thinking and engage in active learning. 4. To work collaboratively with others. 5. To empower students to take ownership of their learning. 6. To develop research skills. 7. Refine and update their advanced technological skills. 8. To increase a variety of educational services. 9. To promote equal opportunities to obtain education and information. 10. To develop a system of collecting and disseminating educational information. 11. To promote technology literacy of all citizens, especially for students. III. The Context: Education is the manifestation of perfection already in men. It helps all round development in persons. It has become essential for some of the teachers to adapt to the latest pedagogic styles and include ICT in class room teaching. IV. The Practice: 1. ICT Enabled Learning: a. ICT refers to the use of Information and Communications Technology to teach the scientific ideas that promotes open source learning. Most of the departments in our college are using ICT in Teaching and Learning. b. In order to make the accessing, storing, transmitting, and manipulation of information more easy, this approach integrates telecommunications, computers and relevant enterprise software, storage, middleware, and audio-visual systems required to handle the topic. We are conducting digital classes to encourage students in advanced learning. c. ICT in education is the mode of education that use information and communications technology to support, enhance, and optimise the delivery of information. Students are improved after their exposure to ICT education. d. ICT can lead to an improved student learning and better teaching methods. e. Online digital repositories for lectures, course materials, and digital library. f. Employing the flipped classrooms. g. Making use of handheld computers, audio players, and projector devices. By using these facilities our lecturers delivering good ICT classes along with daily classes. h. Enhancing learning experiences and providing new sets of skills. i. We are encouraging students to enrol in Massive Open Online Courses (MOOCs). Interested lecturers completed on line Refresher Courses through SWAYAM to enrich their skills. Some of our lecturers completed MOOCs courses. Students are also doing MOOCs courses. j. The use of ICT in pedagogy improves learning and creates a learner cantered learning culture. The creativity and critical thinking in students is improving. The overall development of student is important which can be achieved by the integration of pedagogy -technology. 2. Video clips: a. This teaching technique makes use of instructional video clips available online or in libraries to show and teach a new concept. b. The evolution of a process can be conveyed better with animation videos. It can also be videos of demonstration of an idea or an application side of a theory or an interview with a scientist, tutorial by a subject expert and more. 3. Power Points Presentations (PPTs): a. Instead of the conventional talk and chalk methods, teachers now include power point presentations in their classroom sessions to make it more interesting. b. They connect the computers to projectors to address a larger classroom and include interesting slides with diagrams and flow charts to make the teaching more interactive. c. Using innovative teaching methods we can get good learning outcomes. V. Evidence of success: a. The teachers have adopted modern pedagogic styles and ICT in their classes. a. Some of the notes are scanned and uploaded in the Departmental computer. b. Some of

the prepared notes shared to students through mail or some advanced ICT tools.

c. Appropriately paced and timely completion of syllabus d. Increased attendance in the classes e. Improvement in results. f. Increase in the number of students securing high marks. g. Increase in the enrolment to higher education institutes from the college. h. Increase in the quality of results (number number of first classes, etc.) i. Attendance in the classes by these classes of students has improved. j. ICT has impacted on the quality and quantity of teaching, learning, and research. k. It has the potential to accelerate, enrich, and deepen skills of the students. l. ICT Enabled Learning motivates and engages students in learning. m. Teacher education and professional development of teachers is achieved. n. The pervasiveness of ICT has brought about rapid technological, social, and economical transformation.

1. Title of the practice: Invoking the idea of serving the needy and deprived.

2. Objectives: • To make the students aware of their responsibility towards the society. • To inculcate the universal brotherhood, sharing and caring. • To utilize some of their valuable time to cherish in their memory through serving. • To reach the highest goal of mankind service to the poor is service to God. • To make the students as good citizens through humanism with their compassion, love, empathy, humility and kind towards fellow beings etc. • To mould the students as good human beings by inculcating human values practically and encouraging their helping nature towards the poor people, senior citizens and orphans.

3. The Context: Service to society is service to God. Any work or service for the welfare of the society is called social service. The students of SGA GDC Yellamanchili are voluntarily involve in social services and so the faculties of the college encourage their service spirit in many ways. If the students are educated with good knowledge and human values and they become the good citizens of India. 4. The Practice: The college as a unit selected some areas to serve in this regard. As a part of it taking the N.S.S. Units together with students and staff have been visiting the nearby a voluntary social organization 'Premasamajam' which is located in Kokkirapally village, sheltering the old and orphanage. Realizing the truth that together we can do miracles, even though all the students are socially backward, they came with a big heart and extended a handful of rice and commodities to make the small quantities of each a huge amount of ration to the organization, enough for some months. In a friendly and congenial weather, the students listened the other needs and provided blankets, clothes to escape the ravages of cold in winter. A little bit of financial help to the organization also not escaped from the minds of students and staff to meet the hospitalization and power charges of the people. It's really great to be empathetic by extending education paraphernalia to their younger up-coming generation of their brother-hood that are also there. Just like citizen-ship training, to grow stronger, and make their thoughts and dreams come true, the students themselves formulated a voluntary service organization and named it after the great writer and on whom name the college was established as 'Sri Gurajada Apparao service Foundation' on 2nd January 2019. As a part of leadership training in their foundation course of studies, they learnt this, and put it into practice. This learning helped them to interact with the people in the society, to make good communication, presenting and establishing good relation, negotiation, problem solving and creative thinking. As a part of this practice, students interacted with the people on the pavements, railway platform and bus stations and tried to fill their hunger at least for a day or two. The students in doing so , learned the social evils of the society which made them beggars, dependents and deprived. They also learned the necessity of being good human, human relations, the effects of alcoholism and drug addiction. They are also educating poor students in their leisure time by conducting classes like stenography classes. They are trying to increase literacy by giving books and stationary to poor students and encouraging them in studies. They conduct quiz and essay writing competitions in nearby schools and distribute prizes to encourage them in

education. They are giving their helping hand towards poor and deprived people in the society. 5. Evidences of success: • Academics give employment, but this co-curricular activity made them man making and nation building. It is evident that all our students of previous batches engaged in various service organizations and leading their life with contentedness and satisfaction on this firm foundation of college activity. • This activity, being empathetic in nature, because of the close association, keen observation made the students so emotional to eradicate the thought of 'oldage-homes' in their future and they expressed the idea of Indian concept of "VasudaikaKutumbham". • It is no wonder to say that our students are growing with many human values and are having social responsibility. • Another evidence of this training helped the students for a better understanding of gender differentiation, and social inequalities. So, there are no ragging cases in our institution. Both the genders study harmoniously. • They are serving honestly to increase literacy by encouraging poor students in nearby schools. • Last but not the least, proud to state that our institution produced a wealthy and healthy community, where there is no scope for terrorists,

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.sgagdc.edu.in/assets/images/1620898940_BEST%20PRACTISE%20-converted.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3.1. STUDENT CAREER COUNSELLING AND PERSONALITY DEVELOPMENT Our college has been maintaining student career counselling committee as a part of its regular curricular activities under the chairmanship of our college Principal and JKC co-ordinator. A unique counselling process is followed wherein each faculty is allocated a class as a class counsellor with an objective to constantly follow student progress and accordingly suggest changes in case of any deviation. Every department of the college conducts student seminars, group discussions and quizzes to improve their knowledge and personality development. The lecturers of this college guide the students how to get success in competitive exams and encourage students to reach their goals. Lifelong learning is an unending progress in building healthy and wealthy generation to every individual or organization. Learning, since has no definite definition, it depends on several factors which are internal and external. Mainly this is needs driven. The institution and its teaching staff are just like mentors and ladder like. Depending on the interest of the individual every subject lecture opens a visionary picture of their (students) goal. Students need career counselling because career counselling helps them to understand the career options that they have, and how to pursue them. Career counselling helps them to know their own strengths and weaknesses with regard to their present course or profession, and lets them what career they would be suited for. Career counselling gives them a platform to voice their opinion about what they would like to pursue, as well as the obstacles that they may be worried about. Career counselling guides them by giving the required confidence to change their domain, with the support of an experienced mentor. To facilitate this , every department of this college is providing subject library books to compete in admissions into P.G. courses offered by different universities. Students of academic interest seek the guidance of the departments in their pursuit of studies. At times they are also providing various model papers of the particular university apart from regular orientation and coaching. Many of the students had their furtherance of their education in various disciplines. The departments also maintain lists of the candidates. Our students have been

employed in various nearby pharmacy companies like REDOX Laboratories India PVT LTD, dairy development, Brandix India Apparel City (Pvt. Ltd), etc., in marketing business, Eureka Forbes, ICICI bank, HIREMEE, Subha Gruha Projects came to our college and recruited our students. Some students are recruited in ANIL NEERUKONDA HOSPITAL. Our college conducts regular job oriented skills like the following: 1. Communication skills a) Body language b) Grooming c) Extempore basic d) Unique skills or identifying of self e) Group activities f) Mock interview g) Group interview h) Group discussions i) Goals setting ownership j) Kindness boomerang k) Story telling l) Describing process m) Money management n) Interview preparation o) Point of view p) Time management. Life Skills (personality development): This College has 3 N.S.S. units with well experienced faculty and has undergone several training programmes. Ex: Presentation skills Speaking skills Leadership.

Provide the weblink of the institution

https://www.sgagdc.edu.in/assets/images/1620898581_PERFORMANCE-converted.pdf

8.Future Plans of Actions for Next Academic Year

Preparation of annual plans for the institution. Usage of ICT tools in the curriculum delivery .Maintain Hygienic conditions in the college keeping in view of the covid 19 pandemic . Encourage faculty to apply for major and minor research projects. Encourage faculty to organise national seminars. To prepare for NAAC Accreditation cycle 3. To increase the infrastructure facilities in the college. To develop scientific thinking among the students.