



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SRI GURAJADA APPARAO GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution	Dr.K.Malyadri
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08931231078
Mobile no.	8106288345
Registered Email	sgagdc.jkc@gmail.com
Alternate Email	sgagdcjqac@gmail.com
Address	Near RTC Complex
City/Town	Yellamanchili
State/UT	Andhra Pradesh
Pincode	531055

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Sri.G.Kiran Kumar			
Phone no/Alternate Phone no.		089131231078			
Mobile no.		9502776586			
Registered Email		sgagdc.jkc@gmail.com			
Alternate Email		sgagdcqiqac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://sgagdc.edu.in/frontend/iqac/8			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.03	2015	03-Mar-2015	02-Mar-2020
1	B	70-75	2006	21-May-2006	20-May-2011
6. Date of Establishment of IQAC			01-Jun-2006		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
World Population Day		12-Jul-2018 2		60	
Hindi Dinotsvam		14-Sep-2018 2		69	

Mendel Birthday celebration	20-Jul-2018 2	78
YONO APP workshop	12-Dec-2018 3	125
Consumers Day Workshop	26-Dec-2018 3	82
Worlds AIDS Day	01-Dec-2018 1	62
Field trip to Bojjanakonda	06-Dec-2018 8	55
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B. Nageswara Rao	Minor Research Project	UGC-SERO	2018 2	340000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Observance of important days such as World Population Day, Voters day and Blood Donation Day etc.
- Seminar on Violence against women
- Workshop on health and Sanitation
- Organized awareness programmes for teachers to get acquainted with the importance and new method of NAAC Accreditation.
- Completion of New building with RUSA funds.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Two more virtual class rooms were added to the existing one	Usage of ICT improved
Awareness on new guidelines of NAAC to the faculty members	The understanding of the faculty regarding NAAC guidelines improved and usage of ICT in teaching increased.
Remedial classes	Improved the pass percentage of the students
Co-curricular activities are planned	These helped for effective delivery of curriculum and better understanding of concepts by the students.
Awareness campaigns	Created awareness on social issues to the students and also to the community. The institute could discharge its social responsibility.
Sending important information through SMS, Whats App and college website	Saved paper. We could disseminate information within short time.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Staff Council	03-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

22-Feb-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

24-Jan-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SGA Government Degree College is affiliated to Andhra University, Visakhapatnam. It follows the curriculum prescribed by the university. Different steps followed by the institution to ensure effective curriculum delivery through well planned and documented process are as follows:

- Annual academic calendar is prepared according to the university calendar prior to the commencement of the academic year by the IQAC, specifying available dates for significant activities to ensure proper teaching- learning process and continuous evaluation and it is displayed in the Notice Board & college website
- Meeting is held in each department about the course distribution and the Head of the department allots papers among the faculty members. Every department prepares teaching plans, allotting month -wise the topics to be taught. Besides they plan curricular and extra- curricular activities to be undertaken during the academic year. IQAC prepares institutional plan for the academic year.
- Syllabus of each subject for the semester is provided to the students. Faculty members maintain teaching diary for effective curriculum planning, implementation and review of the curriculum
- Theory and practical classes are held according to the Time-Table prepared by the concerned committee before commencement of the academic year. The Time -table is displayed in the notice board for the convenience of the students and the faculty members.
- Conventional teaching is blended with ICT to make teaching -learning processes more learners centric. You- Tube assisted learning, experiential learning, participative learning and problem solving methods are adopted for more effective curriculum delivery.
- Class room teaching is supplemented with student seminars, Special lectures, group discussions and tutorials. Besides quizzes, field trips, industrial visits, assignments, projects and term examinations are conducted to evaluate and monitor students' performance continuously. ICT is used in quizzing, assignments and conducting surveys. Records are maintained by each department and information is shared with IQAC for documentation.
- The faculty members are provided with unique user ID and password for accessing N- List site that offers 80409 e-books and 3,828 e-journals has to have access to e- books and journals in full text form
- Class tests, internal examinations, remedial classes for slow learners are conducted as per the academic calendar and critical assignments for advanced learners are given keeping in view their thrust for knowledge. Records of attendance registers, marks registers and progress of the students are maintained by the concerned departments.
- The faculty members are encouraged to participate in Orientation courses, Refresher courses, Short- term training programs. Besides, they are also encouraged to participate in seminars, conferences and workshops organized by the affiliating university and other universities and to present papers so that they can acquire necessary skills for effective delivery of the curriculum. Photo copies of the certificates of the programs participated by the faculty are submitted to IQAC for documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HERi	18/06/2018
BSc	MPC	18/06/2018
BSc	BZC	18/06/2018
BSc	MPCs	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
MS- Word 2010	20/12/2018	100
Travel and Tourism Management	03/01/2019	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Banking and Financial Services	55
MCom	banking and Financial sector management	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from the students. The feedback is taken through the students' satisfactory survey. The students Satisfactory Survey was conducted

as per the proforma given by the Commissinerate of Collegiate Education, Andhra Pradesh, Vijayawada. The IQAC analyses the feedback of the students and gives suggestions to the college administration regarding the action to be taken at the institute level. The Principal and the IQAC prepare a plan action for the coming academic year incorporating the suggestions of IQAC. The students' feedback is considered for curriculum delivery, improvement in infrastructural facilities and provision of students support services. Principal advises faculty members who need to change their approach of handling the students and to meet the requirements of the students. The college, being an affiliated college, has no role in curriculum framing. The college implements the curriculum framed by the Andhra University for the undergraduate students. However, the IQAC solicits the observations of the faculty members regarding the syllabus framed by the Andhra University for the under graduate students. Their view point is sent to the university authorities for strengthening and impairing the curriculum content for under graduate students. Parents views are solicited in the parent teacher meetings and utilised for in maintaining and strengthening discipline of the college. Employers feedback acts as a benchmark to enhance the capabilities of students to make their employable and ready for jobs. JKC conducts placement drives in the college. The placement drives are organized keeping in touch with different industries in and around Visakhapatnam and also within the country. During the placement Drives the JKC and IQAC comes in contac5t with various employers and comes to know the strengths and weaknesses in the curriculum. This provides an opportunity to the IQAC to suggest ways and means to supplement and supplant the existing curriculum to enhance students employability. We also collect feedback from the alumni. This feedback helps us to introduce add on courses in the college for the benefit of the existing students

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom		40	14	14
BSc	MPCS	30	40	30
BSc	CBZ	40	60	43
MPA	MPC	40	80	47
BCom		60	70	56
BA	HERI	30	35	30

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	544	14	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	9	4	3	1
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System: The new process has been established as 'Mentoring System'. Each faculty will be the mentor of a group of 20 to 25 students. Departmental faculties will continue to be mentors for the same group of students till their graduation. Responsibilities: The mentor will perform the following functions. The list of course cannot be exclusive. A mentor can always do more for the benefit of the students. 1. Meet the group of students at least twice a month. 2. Continuously monitor, counsel, guide and motivate the students in all academic matters. 3. Advise students regarding choice of electives, project, summer training etc. 3. Contact parents/guardians if situation demands e.g. academic irregularities, negative behavioral changes and 4. interpersonal relations, detrimental activities etc. 5. Advise students in their career development/professional guidance. 6. Keep contact with the students even after their graduation. 7. Intimate HOD and suggest if any administrative action is called for. 8. Maintain a detail progressive record of the student (format attached). 9. Maintain a brief but clear record of all discussions with students. 10. If a student is identified as having weakness in any subject, it is the duty of the Mentor to contact the concerned subject teacher.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
544	20	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	20	3	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	06	2/4	30/04/2019	24/07/2019
MCom	06	1/3	24/11/2018	25/01/2019
BA	62	2/4/6	27/04/2019	15/07/2019

BSc	01,02,26	2/4/6	27/04/2019	15/07/2019
BCom	00	2/4/6	27/04/2019	15/07/2019
BA	62	1/3/5	17/11/2018	12/01/2019
BSc	01,02,26	1/3/5	17/11/2018	12/01/2019
BCom	00	1/3/5	17/11/2018	12/01/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The faculty has adopted the formative and summative evaluation methods to assess the performance of the students in Continuous Internal Evaluation (CIE). Basing on the summative and formative evaluation, students are divided into three sections namely slow, medium and advanced learners. To slow learners, remedial classes are conducted to cope with the programme of their study. Assignments and quizzes are organized for medium learners. Student's projects, Innovative and mind boggling assignments and seminar presentations are given for advanced learners. Infrastructure facilities (ICT enabled labs and class rooms, Smart class rooms, wifi facility etc.,) were provided to follow the Continuous Internal Evaluation (CIE) system in an efficient and effective manner. Faculty members and Students were sensitized about the use of ICT in the implementation of CIE system at the Institutional level. They were trained on various ICT tools to implement the CIE system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The college follows the academic calendar released by the academic cell of Commissioner of Collegiate Education (C.C.E), Amaravathi and the affiliating university.
- The formats for teaching plan, teaching diary etc., prescribed by the academic cell of CCE, Hyderabad are adopted
- The staff council of the college meets on the first day of the new academic year and chalks out a plan for the annual academic activities as per the academic calendar of C.C.E in consultation with IQAC.
- Every department holds a staff meeting to plan for the academic schedule
- Annual curricular plans are prepared by individual faculty members
- Academic plans are circulated to the students and placed in the notice boards.
- Students are informed about evaluation methods and scheme of valuation followed in CBCS pattern (both in internal exams and external exams conducted by the affiliating University)
- IQAC reviews the academic, co-curricular and extra-curricular activities of the faculty members and sensitises the faculty members about the innovative practices for the conduct of these activities in a time bound manner.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sgagdc.edu.in/assets/images/1597310009_PO,%20SPO%20AND%20CO-%20AOAR%202018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
26	BSc	BZC	36	33	91.7

02	BSc	MPCs	14	14	100
62	BA	HERI	22	22	100
01	BSc	MPC	39	38	97.4
06	MCom		14	14	100
00	BCom		43	36	84

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sgagdc.edu.in/assets/images/1580193151_STUDENT%20FEEDBACK%20FORM%20Feedback%20for%20the%20academic%20year%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	735	UGC- SERO Hyderabad	3.45	3.02

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	30000	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	2	7.79
International	Chemistry	2	0.58
International	Economics	1	6.85
International	Hindi	1	6.01
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Donation	NSS/NGO	3	63
NSS Orientation prog.	NSS unit I II III	3	250
Anti ragging prog.	NSS unit I II III	3	355
YOGA DAY	NSS unit I II III	3	67

Job Mela	NSS unit I II III	3	65
Job Mela	NSS unit I II III	3	60
Swachata hi seva	NSS unit I II III	3	82
Handful rice prog	NSS unit I II III	3	30
Janmabhoomi prog 10 Days	NSS unit I II III	3	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Festival	State Government	State Government	5
Scaling Mt. Everest	1000000	Govt. of Andhra Pradesh	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Navanirmanadiksha	State Government	Awareness	20	180
Swatcha Bharat	NSS	Clean Green	20	342
Gyanabheri	State Government	Cultural	3	30
Youth Festival	SETVIS	Mock Parliament	3	10
AIDS Awareness	NSS	Rally	3	127
Drive on Dengue	NSS	Awareness at adopted village	3	35
Gender Issue	Women Empowerment	Awareness	11	255
Gender Issue	Women Empowerment	menstrual Hygeine and Health	11	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12900000	12900000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Class rooms	Newly Added
Laboratories	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	8212	500000	200	44000	8412	544000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	1	70	0	1	1	12	10	0
Added	0	0	0	0	0	0	0	0	0
Total	70	1	70	0	1	1	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
CCE LEARNING MANAGEMENT SYSTEM	http://ccelms.ap.gov.in/rusa/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>There are standard systems and procedures in governmental set up which are to be adopted for maintaining physical facilities in the campus. Further expansion of the existing buildings is possible depending on the strength of the existing structures. The periodical maintenance of the buildings is done by the R and B department of the state government. Computers Computer maintenance is done regularly by the college staff and non repairable systems are disposed of following the requisite procedure. Software and Hardware are periodically reviewed and upgraded as per requirement. The ICT Smart Class Rooms and the related systems are maintained with the corresponding service provider.</p>
https://www.sgagdc.edu.in/assets/images/1597030371_policy%20document.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga And Meditation	21/06/2018	100	Dept of Physical Education
Bridge Course	11/06/2018	80	all departments
Remedial COaching	03/09/2018	20	all deptments
Soft Skill DEvelopment	23/07/2018	25	Dept of English
Personal Counselling	16/07/2018	100	personal Counselling
Career Counselling	10/09/2018	200	Career Counselling Cell
Guidance For COmppetitive Exams	07/08/2018	50	all departments
APSSDC	12/06/2018	100	APSSDC
jkc	02/07/2018	50	APCCE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career guidance	50	20	4	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
02	115	54	1.Redof Laboratory India Pvt Ltd 2.Hiremee Company	115	54
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	7	BSc	MPC	AU & AKN	PG
2018	2	BA	HERI	AU	PG
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Group Dance	District level	10
Poetry writing	District level	1
Songs Competition	District Level	5
Rangoli Competition	Institution	52
Drawing Competition	Institution	10
Elocution Competition	Institution	35
Debate Competition	Institution	27
Essay Competition	Institution	20
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are involved in various committees of the college. Student council actively involves itself in organizing Freshers day and Annual Day of the college. Students council organised these events under the guidance of the faculty members of the college. Senior students lead the junior students in maintaining the campus discipline.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college Alumni association cooperates with the administration of the college. The objectives in establishing the Alumni association are: 1. to maintain the bond with the graduates of the institute, 2) to build friendship among the students of the college, 3) to encourage the old students to participate in cultural activities of the college, 4) to mobilize funds and other resources required for the college development. Some members of alumni contributed to the college development by donating chairs etc.

5.4.2 – No. of enrolled Alumni:

75

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college implements decentralized method of governance to promote participation of faculty and students in the management of the college. The principal along with IQAC formulated 31 committees for the smooth management of the college. Senior faculty members are nominated as the conveners of the committees. All the stakeholders are involved in the committees as members. All the stakeholders are included in the college management for its smooth functioning. The IQAC acts as facilitator between the principal and the various departments and remains at the center stage in the implementation of academic and extra curricular activities in the college. IQAC puts in efforts to maintain the quality standards in the college..

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Our college motivates the faculty to participate in Refresher course and Orientation Course. The college also encourages the faculty to undertake research. The college facilitates the participation of its faculty in RC and

	<p>OC programs. The college collects self appraisal reports from the faculty as per CCE, AP guidelines to evaluate their performance annually.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>our college Library is provided with enormous number of text and reference books. The college has 04 digital class rooms wherein ICT methods are used to teach lessons. you tube lessons, LMS, MOOCKsand ICT methods are followed to teach lessons in these class rooms. Our college has 15 class rooms, 06 labs, 01 seminar hall, 05 staff rooms, 01 principal room, 04 smart class rooms, 01 Office room, 01 store room, 01 gym and 04 toilets complexes.</p>
<p>Research and Development</p>	<p>College motivates the faculty members to undertake major and minor research projects. The college also encourages the faculty members to publish papers in research journals and to attend national and international seminars.</p>
<p>Examination and Evaluation</p>	<p>The college being an affiliated college, conducts the mid and semester end examinations as per the the Andhra University schedule. 2 Mid semester examinations are conducted in each semester. 20 marks are allotted for theory and 5 marks are given for attendance and performance of student in student presentations, assignments, quiz, etc</p>
<p>Teaching and Learning</p>	<p>Student centric strategies adopted by teachers to develop skills. like interactive learning, collaborative learning and independent learning. Group Discussions, Problem Solving, Role Play, Case Studies, Paper Presentation, Class room Seminars etc enhance the performance of students by nurturing their skills. ICT enabled class room teaching to make teaching learning more effective. Students also participate cultural and sports activities.</p>
<p>Curriculum Development</p>	<p>Preparation of Annual plan, teaching notes and maintenance of teaching dairy by each faculty member of the department is necessary. They are verified by the principal periodically and by the academic audit team during the annual academic audit. faculty have to submit course completion certificate at the end of each semester. Regular updation of syllabus, conduct of mid semester exams, field visits,</p>

educational trip, Project work and seminar presentation is compulsory in UG PG classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Development plans of the college are sent to the Commissionerate of College Education and to the Government online.
Administration	Admissions are undertaken by calling for online applications.
Finance and Accounts	Staff salary and other bills are prepared and submitted to the treasury online. Payments to other agencies is done through online.
Student Admission and Support	Students admissions are undertaken through online, students bio metric attendance is marked and scholarships are sanctioned through online.
Examination	Examination fee is paid online. Hall tickets are issued through online by the Andhra University. Results are placed in AU website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher	1	18/06/2018	07/07/2018	21

Course in ICT at SVU tirupathi				
Inter Disciplinary Refresher Course in Environment Course at AU Vi shakapatnam(1. G kiran kumar, B .Lakshmi, J Lavanya)	3	11/03/2019	31/03/2019	21
RC in Chemistry for Higher Education Faculty Online ARPIT (AV RAMESH)	1	13/11/2018	30/03/2019	108
RC in Curriculam Design and E-Content Development(J LAVANYA)	1	01/11/2018	28/02/2019	120
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF Advances are promptly paid to the faculty from their GPF account as and when need arises	Advances are promptly paid to the staff from their GPF account as and when the need arises	1. Govt welfare scholarships are obtained for the eligible students. 2. Bus pass facility is provided to the eligible students. 3. HPCL and Santoor scholarships are granted to merit students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal stock verification is done every year. Principal frames the Stock verification committees in which one senior faculty will be the convener and 2 others are members. External financial audit will be done especially for the used amount from district treasury, UGC as well as RUSA funds allotted to the college and also for Examination section.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	Principal and IQAC
Administrative	Yes	UGC Autonomous Expert team	Yes	Principal and Vice Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The CPDC Parent Teacher Association support the college with their guidance and also financial support
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6.5.3 – Development programmes for support staff (at least three)

The supporting staff of the college are encouraged to persue their higher education so as to ensure their career development through in service promotions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Bio Metric Attendance 2.New Class rooms added 3.ICT Facilities developed
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Violence Against Women	03/08/2018	04/08/2018	250	0
Hygiene and Sanitation	02/11/2018	20/12/2018	322	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Solar panels were installed in the college. They generate 6 kw of power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	21/06/2018	21/06/2018	300
Visit to Orphanage/Old age home	15/12/2018	15/12/2018	50
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Every Third Saturday clean and green program conducted in the campus
2. Vehicle Free Campus Every Saturday
3. Plastic Free Campus
4. Vanam Manam program in July
5. Domalapai Dandayatra

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. All students services in one place
2. Use of Information and Communication Technology

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.sgagdc.edu.in/assets/images/1596601084_Best%20Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sri Gurajada Apparao, the great Telugu poet, after whom the college is named as Sri Gurajada Apparao Government Degree College, and was established in 1987. The college has completed 33 years of its existence and has a strong bonding with the local people. The Vision and Objectives of the institution are providing traditional and a value based education on the curriculum. The college has more than 500 strength of students, well experienced and dedicated 20 regular faculty members rendering their services sincerely. The focus is on giving quality education, skill development, industrial visit, and college have brought all these aspects under curriculum implementation. The college has accredited with NAAC 'A' grade in the academic year 2014-15. The college, successfully implemented the semester system which was introduced by Andhra University from the academic year 2015-16. This institution has emerged as one of the good colleges in the state. College in its endeavour to implement its curriculum incorporating its mission and vision with contemporary issues. The College implemented best practices such as Morning Assembly, plantation program, Clean and Green activity, plastic free environment are few of them. The college campus is green and peaceful, provides learning atmosphere to the students along with co-curricular and extra curricular activities with full potential. The speciality of the college includes, 1. The college has equipped with Solar Plant (6 KW), which supplies power to campus. 2. Every year the JKC co-ordinator has conducted drives and the college students are also selected for job placements (Campus selections) in reputed companies. 3. The RO plant provides drinking water to all the students. 4. The Internet facility provides an academic accessibility to all the students as well as staff members. 5. 3 NSS units actively participated in various environmental programs and also rendered their services by adopting one village in every year. 6. There is ramp in front of 2 class rooms for disabled students to enter class room without any difficulty. 7. Red ribbon club has organized blood donation camp every year in the campus, in which the students and staff members are participated and donating the blood. 8. Another unique feature of the college is for every group, there is one faculty member as councillor to guide, academically and also to rectify their grievances. 9. Every Department in the college has arranged Guest lectures, extension lectures to enrich knowledge to the students. 10. There is separate women empowerment cell (WEC) in the college to monitor and to guide the girl students. On behalf of women empowerment cell, self sustained useful workshops such as making handcrafts, are conducted. 11. The College has started one PG course (M.Com) in the year 2017-18. The overall vision of the College is to inculcate character and skill building as well as the spirit of compassion, kindness and commitment for national harmony among students.

Provide the weblink of the institution

https://www.sgagdc.edu.in/assets/images/1597133446_performance%20of%20the%20institution.pdf

8.Future Plans of Actions for Next Academic Year

1. Preparation of annual plans for the institute. 2. Usage ICT tools in the curriculum delivery. 3. Encourage faculty to apply for major and minor research projects. 4. Encourage faculty to organize national seminars. 5. To prepare for NAAC accreditation cycle. 6. To improve sports items in order to meet the increasing number of students. 7. To increase the infrastructure facilities and furniture in the class rooms and laboratories. 8.