

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

SRI GURAJADA APPARAO GOVERNMENT DEGREE COLLEGE  
YELLAMANCHILI

1.2 Address Line 1

Opposite APSRTC Complex

Address Line 2

City/Town

YELLAMANCHILI

State

ANDHRA PRADESH

Pin Code

531055

Institution e-mail address

sgagdc.jkc@gmail.com

Contact Nos.

08931-231078

Name of the Head of the Institution:

Dr. K. Malyadri

Tel. No. with STD Code:

08931-231078

Mobile:

8106288345

Name of the IQAC Co-ordinator:

P. Kiran Kumar

Mobile:

9000251552

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) APCOGN12789

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70-75	21-5-2006	5 years
2	2 <sup>nd</sup> Cycle	A	3.03	03-03-2015	5 years
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.6 Date of Establishment of IQAC: DD/MM/YYYY

1.7 AQAR for the year (for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

The college was assessed and accredited by NAAC in the year 2014-15

### 1.9 Institutional Status

University  State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes  No

Type of Institution	Co-education	Men	Women
	Urban <input type="checkbox"/>	Rural <input checked="" type="checkbox"/>	Tribal <input type="checkbox"/>
Financial Status	Grant-in-aid <input type="checkbox"/>	UGC 2(f) <input checked="" type="checkbox"/>	UGC 12B <input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing <input type="checkbox"/>	Totally Self-financing <input type="checkbox"/>	

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text"/>								

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="7"/>						
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>						
2.3 No. of students	<input type="text" value="3"/>						
2.4 No. of Management representatives	<input type="text" value="0"/>						
2.5 No. of Alumni	<input type="text" value="0"/>						
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>						
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>						
2.8 No. of other External Experts	<input type="text" value="1"/>						
2.9 Total No. of members	<input type="text" value="13"/>						
2.10 No. of IQAC meetings held	<input type="text" value="2"/>						
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="2"/> Faculty <input type="text" value="2"/>						
Non-Teaching Staff	<input type="text" value="0"/>	Students	<input type="text" value="0"/>	Alumni	<input type="text" value="0"/>		
Others	<input type="text" value="0"/>						
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>					
If yes, mention the amount	<input type="text"/>						
2.13 Seminars and Conferences (only quality related)							
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC							
Total Nos. International	<input type="text" value="0"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>	Institution Level	<input type="text" value="0"/>
(ii) Themes	<input type="text" value="-"/>						

## 2.14 Significant Activities and contributions made by IQAC

IQAC has organised several curricular, co-curricular and extracurricular activities with the association of departments, committees and clubs.

Some of the significant activities by IQAC were

- Job mela was organised
- Organised awareness programme on cashless transactions, beauty tips, anti-ragging, yoga.
- Organised Extension lectures on ‘Krishna Pushkaralu’, ‘Economics-Issues in constitution’, ‘water conservation’
- Guest Lectures were organised on ‘Motion of rocket-Recent development’, ‘Importance of Hindi language’, ‘History of Hindi’, ‘English Literature’, ‘Grandhalayalu’ ‘Mathematics day(Ramanujan’s birthday)’ etc.,

Contributions made by IQAC were

- Obtained the approval from the University and Higher Educational Council to start PG course(M.Com) in the academic year 2017-18
- biometric attendance system was introduced for staff in the academic year 2016-17

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

<i>Plan of Action</i>	<i>Achievements</i>
Introduction of Biometric attendance system for students and staff	Biometric attendance system was made compulsory for the staff
Starting one PG programme	Got the approval to start PG programme in MCom
Establishing a new computer centre for students	Will be established in the year 2017-18 subject to approval from RUSA
Conversion of 02 conventional class rooms to	Process was started. Amount sanctioned under

e-class rooms with necessary infrastructure for using ICT in teaching and learning	RUSA was released to the Nodal agency. Process will be completed in 207-18
Upgradation of Infrastructure facilities in the campus	Construction of new building was started. Renovation of laboratories, classrooms, toilets etc, was also started and will be completed in 2017-18

\* Attach the Academic Calendar of the year as Annexure. (Annexure-i)

2.16 Whether the AQAR was placed in statutory body      Yes  No

Management  -      Syndicate  -      Any other body  -

Provide the details of the action taken

-

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	05	NIL	02	00
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
<b>Total</b>	05	NIL	02	NIL
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NIL
Trimester	NIL
Annual	05

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	18	01	00	00

2.2 No. of permanent faculty with Ph.D

04
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
18	02	01	0	0	0	0	0	19	21

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	00	02
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	02	08
Presented papers	00	02	04
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in Teaching and Learning
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2.7 Total No. of actual teaching days

during this academic year

200
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL
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2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL	NIL	NIL
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2.10 Average percentage of attendance of students

90%
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2.11 Course/Programme wise distribution of pass percentage:



Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(H.E.RI)	31	0	16	19.4	19.4	54.8
BCom(General)	60	0	43.34	6.66	0	50.00
BSc(M.P.C)	33	0	51.51	12.11	0	63.63
BSc(M.P.Cs)	17	0	11.76	0	0	11.76
BSc(B.Z.C)	34	0	38.2	8.8	0	47

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Prepares the action plan for the academic year
- Circulates the academic plan at the beginning of the academic year
- Plans several curricular and co-curricular activities
- Evaluates the feedback from students on Teachers and curriculum and suggests the remedial measures
- Organises various programmes like Guest Lectures, Faculty forum meetings in association with different departments and committees
- It sensitizes the faculty on recent developments in teaching and learning process

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	03	00	01
Technical Staff	NIL	NIL	NIL	NIL

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members were encouraged to apply for minor and major research projects
- student study projects were made compulsory for all the final year students

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	02	02	00

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Donated rice to old age home
- Sensitisation programme on Swachh Bharat was organised

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.27 acre	00	-	6.27
Class rooms	11	00	-	11
Laboratories	06	00	-	06
Seminar Halls	01	00	-	01
No. of important equipment purchased ( $\geq$ 1-0 lakh) during the current year.	00	00	-	00
Value of the equipment purchased during the year (Rs. in Lakhs)	23.32	00	UGC	23.32
Others	9.01	00	00	9.01

#### 4.2 Computerization of administration and library

The administration and library were not computerised

#### 4.3 Library services:

	Existing		Newly added		Total	
	No	Value(in Rs)	No	Value(in Rs)	No	Value(in Rs)
Text Books	4696	3,54,384	429	58,962	5125	4,13,346
Reference Books	2098	1,54,075	00	00	2098	1,54,075
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	76	02	01 MBPS-05 connecti	00	00	02	00	00

			ons					
Added	02	00	01 MBPS- 05 connecti ons	00	00	00	09	00
Total	78	02	01 MBPS- 10 connecti ons	00	00	02	09	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- |   |
|---|
| <ul style="list-style-type: none"> <li>wifi access was given to students and faculty</li> </ul> |
|---|

4.6 Amount spent on maintenance in lakhs:

i) ICT	00
ii) Campus Infrastructure and facilities	00
iii) Equipments	00
iv) Others	00
<b>Total:</b>	00

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC organises a sensitisation programme at the beginning of the academic year for all first year students to sensitise about various student support services offered by the Institution
- Students are nominated as members in all the committees pertaining to students support services like Scholarships committee, Grievance redressal committee, Career guidance committee etc.,

#### 5.2 Efforts made by the institution for tracking the progression

- The Institution follows mentor-ward system
- One section is allotted to one teacher who acts as mentor. The teacher closely monitors the attendance of the students and their performance in curricular, co-curricular and extracurricular activities. He offers counselling to the students.
- The progression of students is discussed in Department meetings and staff counsel meetings

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
604	0	0	0

#### (b) No. of students outside the state

00

#### (c) No. of international students

00

Men

No	%
277	46

Women

No	%
327	54

**Demand ratio 1:2**

**Dropout % 3**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
238	80	08	310	04	638	213	72	8	308	03	604

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students benefitted

-

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	10

5.6 Details of student counselling and career guidance

- All the students were trained on soft skills and communication skills by JKC
- Various programs on career opportunities were conducted

No. of students benefitted

604

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

Women cell has organised a gender sensitization programme to sensitise the students on gender issues

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	6	National level	0	International level	0
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No. of students participated in cultural events

State/ University level	0	National level	0	International level	0
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	383	9,18,861
Financial support from other sources-HPCL	142	7,96,600
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: There were no major grievances of students

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision:

To be the leading learning institution in the region by providing quality higher education to the students and empower them with knowledge and skills to succeed in life

Mission:

- Improving educational programme, technological resources and student Support services
- To serve the students by teaching them problem solving, leadership, teamwork skills, ethical behaviour and respect for each other
- Foster commitment of stakeholders to social development
- Offer quality education that meets to the needs of students
- Conduct various programmes to enhance employability skills and career potential of students

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institute follows the curriculum developed by the affiliating university, Andhra University. It has no autonomy to change the curriculum. However additional inputs were added to the curriculum by each department and were included in the curricular plans. Suggestions were sent to the BOS of the affiliating university for making the necessary changes in the curriculum.

6.3.2 Teaching and Learning

- ICT is used to augment teaching and learning
- Student centric methods were followed
- Remedial coaching classes were conducted for academically poor students

6.3.3 Examination and Evaluation

Formative evaluation is followed in internal exams

#### 6.3.4 Research and Development

NIL

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ICT infrastructure was augmented
- Most of the departments were equipped with computers
- E-corner was established in the library
- Internet access to students and staff in library

#### 6.3.6 Human Resource Management

Certain measures were taken for the optimum utilisation of available human resources for the effective functioning of the college. Several committees, associations and cells with faculty members and non-teaching staff were constituted to look after curricular, co-curricular, and extracurricular activities, financial aspects and administrative aspects.

#### 6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited by the Government. The Institute has no role in the recruitment process

#### 6.3.8 Industry Interaction / Collaboration

NIL

#### 6.3.9 Admission of Students

To increase the transparency in the admission process, information about courses, number of available seats, selection lists etc., were uploaded in the college website. SMSs were sent to all the selected students in advance

#### 6.4 Welfare schemes for

Teaching	YES
Non teaching	YES

Students	YES
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6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic cell of CCE, Hyderabad	No	-
Administrative	Yes	Office of Regional Joint Director, CCE	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes  No

For PG Programmes

Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- CBCS (Choice Based Credit System) was introduced by the University
- Online registration for university exams registration and down load of hall tickets and posting of internal evaluation marks using the online platform of the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts were made by the University to promote autonomy

6.11 Activities and support from the Alumni Association

- Guest lecture was organised on employment opportunities to final year commerce students

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Polyethylene bags were banned in the Campus
- Every Saturday Clean and Green program was conducted in the campus
- Vanamahotsavam was organised to bring the awareness among the students on environment.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Every Monday assembly was conducted
- Centralisation of Internal exams with common time table

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Biometric attendance system was introduced to teaching and non-teaching staff
- Approval was sanctioned by the affiliating University to start PG programme-MCom in the academic year 2017-18
- Construction of new building, renovation of laboratories, classrooms, toilets etc., was started utilising the funds released under Infrastructure component by RUSA
- Work on upgradation of class rooms to digital classrooms was also started utilising the funds released under Infrastructure component by RUSA

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. All Students services in One Place
2. Use of Information and Communication Technology

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii) (Annexure-ii & Annexure-iii)***

7.4 Contribution to environmental awareness / protection

- Awareness programs are organised by NSS units in the villages
- Clean and green is maintained in the campus

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### SWOT analysis

#### Strengths:

- Well qualified young and dynamic faculty
- Effective use of ICT in teaching and learning and student support services

#### Weaknesses:

- Lack of adequate resources for introducing new courses

#### Opportunities:

- More number of extracurricular and community development programmes
- Optimum utilisation of resources to increase quality of education imparted to the students

#### Threats:

### **8. Plans of institution for next year**

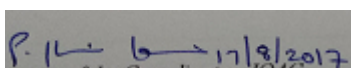
- Introduction of Biometric attendance system to students
- Upgradation of Infrastructure facilities in the campus utilising RUSA funds
- Providing Hi speed interconnectivity in the campus using AP fibre grid
- Installation of solar power plant in the campus utilising RUSA funds

#### **Attachments:**

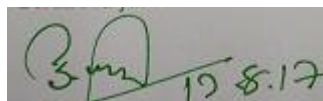
1. Annexure-i: academic calendar of the institution- academic calendar of the affiliating University, Andhra University, Visakhapatnam
2. Annexure-ii: Best practice-1
3. Annexure-iii: Best practice-2

Name P.KIRAN KUMAR

Name Dr. K. Malyadri



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

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ANDHRA UNIVERSITY

Telegrams: UNIVERSITY  
Telephone: 284 4000  
Fax: 0891-2755324



All Official letters, packages etc.  
should be addressed to the Registrar  
by designation and not by name.

No. L.I (1)/Revised Calendar(UG)/2015.

Visakhapatnam,  
Dt: 02-09-2015.

To

All the Principals of Affiliated Colleges (UG)  
Andhra University

Sir/Madam.

Sub: Under Graduate Courses - Revised Academic Calendar for the academic year  
2015-16 - Approval - Regarding.

Ref: Minutes of the Meeting of the Principals of Affiliated Colleges, Dean of  
Academic Affair, Dean of College Development Council and Dean of  
Examinations (UG) and Controller of Examinations, Andhra University held on  
20-08-2015 at 10.30 a.m. in Senate Hall, Andhra University, Visakhapatnam.  
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With reference to the above, I am by direction to inform you that the revised academic calendar of  
Under Graduate Courses offered by Andhra University for the academic year 2015-16 prepared in view of  
the introduction of semester system in Under Graduate Courses has been approved.

I request you to arrange to circulate the same among the teaching staff and students.

Yours Sincerely

*M. Hema Naik*  
(M.HEMA NAIK)

DEPUTY REGISTRAR (ACADEMIC)

Copy to:

- The Dean, Academic Affairs, A.U. VSP.
- The Dean, College Development Council, A.U. VSP.
- The Dean, Examinations (UG), A.U. VSP.
- The Special Officer, Confidential, A.U. VSP.
- The Coordinator, Computer Centre, A.U. VSP for information.
- The Controller of Examinations, A.U. VSP.
- The Superintendents of E.I, E.II, E.III, E.IV, E.VI, E.IX, E.X and S.I Sections for information.
- The Web Master, Website Office, A.U. for information and necessary action.



**REVISED ACADEMIC CALENDAR OF UG COURSES FOR THE ACADEMIC YEAR  
2015-16**

**Academic Schedule**

01.	Commencement of class work for I Semester	01-07-2015
02.	Re-opening Day and Commencement of class work for II & III years	16-06-2015
03.	Bridge Course	01-7-2015 to 08-07-2015
04.	Dasara Holidays	20-10-2015 to 23-10-2015
05.	I Mid Examinations (I Semester)	After 6 weeks from the commencement of class work
06.	II Mid Examinations (I Semester)	After 12 weeks from the commencement of class work
07.	Commencement of Practical Examinations for I Semester	16-11-2015 to 21-11-2015
08.	Commencement of Theory Examinations for I Semester	23-11-2015 To 30-11-2015
09.	Commencement of class work for II Semester	01-12-2015
10.	Christmas Holidays	24-12-2015 & 25-12-2015
11.	Pongal holidays	09-01-2016 To 17-01-2016
12.	I Mid Examinations (II Semester)	After 6 weeks from the commencement of class work
13.	II Mid Examinations (II Semester)	After 12 weeks from the commencement of class work
14.	Commencement of Practical Examinations for II Semester	11-04-2016 To 16-04-2016

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15.	Commencement of Theory Examination for II Semester	18-04-2016 To 30-04-2016
16.	Commencement of Practical Examination for II & III Years	01-03-2016 To 11-03-2016
17.	Commencement of Theory Examinations for II & III Years	From 16-03-2016
18.	Summer Vacation	01-05-2016 to 12-06-2016
19.	Reopening day for the next academic year	13-06-2016

### **Admission Schedule**

Sale of Admission Applications and Registration	05-05-2015
Last date for sale and registration of admission applications (Including instant intermediate candidates)	26-06-2015
Display of 1 <sup>st</sup> list & commencement of admissions	01-07-2015
Admissions With Late Fee Rs.300/- (fine.)	02-07-2015 to 20-07-2015
Admissions With Late Fee Rs.1000 /-(fine)	21-07-2015 to 31-07-2015

## BEST PRACTICE-I

### All Students services in One Place

#### 1. Objectives:

- Conservation of students' valuable time.
- Avoidance of unnecessary social problems like bribery, red tapism etc.,
- Timely guidance and coordination.
- Right information.
- Issue of Bus passes.
- Scholarships.
- Career guidance.
- Character building.
- Use of Question Banks.

#### 2. The Context:

The present pell-mell socio psyche of the present generation forced the institution to implement some strong disciplinary doctrine to guide the student community in appropriate direction; hence various departments and committees of the institution are linked through INSTITUTIONAL MENTOR, who will act as a mediator and coordinator in resolving the student's problems.

#### 3. The practice:

The main motto of the institution is to build an effulgent future to the student. To achieve this colossal target various inspiring practices are being implemented in the institution all through the academic year. The goals set above being implemented through mentor.

#### 4. The evidence of the success:

As evidence to above statements and practices, the following things can be underlined:

The mentor has maintained close observation of the students and recorded some responses and he has taken feedback from students.

**5. Problems Encountered:**

Students felt shy and afraid to disclose their problems. Initially the practice faced some communication gap and coordination problems. Mentor struggled to maintain records and observations.

**6. Resources required:**

Every department may be connected with an inter com. Every department should have an internet connection and separate hard disc to load and carry. The JKC should be equipped with more and more computers with high speed internet connection. The present UPS should be upgraded or replaced for the requirements. There should be uninterrupted power supply. Enough stationary should be supplied to each and every department and JKC.

**BEST PRACTICE-2****Use of Information and Communication Technology****1. Objectives:**

- To augment teaching and learning
- To adopt student centric teaching methods

**2. The Context:**

ICT has revolutionized the way in which pedagogy is developed and managed by the teacher.

The role of ICT in teaching and learning can no longer be ignored looking at the recent advances in instructional methods and tech savvy younger generation. The conventional chalk and talk method has to be replaced by newer methods involving greater student participation. The Institution has recognized that ICT has to be integrated with the teaching and learning

**3. The practice:**

- All the teachers were motivated to use ICT in teaching and learning and adopt student centric teaching methods
- Animations, virtual lab, videos, ppts, student seminars through ppts were made compulsory in teaching and learning and they were incorporated in the curricular plan prepared by the teachers
- In the faculty council meetings, lecturers were asked to discuss and exchange their views on various student centric teaching methods like cooperative learning
- One class per week using ICT was made compulsory for all the science teachers

**4. The evidence of the success:**

Student participation in various co-curricular activities has been enhanced to a greater extent. Many faculty members prepared e-content in Telugu for the benefit of students. One faculty member has attended short term course on e-content organized by academic staff college of J.N.T. University, Hyderabad.

**5. Problems Encountered:**

There was a resistance from the faculty at the beginning since they are more used to the conventional chalk and talk method. There were many apprehensions about the effective use of ICT in teaching and learning. Sensitization programs had to be organized for the faculty and students on the use of electronic gadgets.

## **6. Resources required:**

- Committed, knowledgeable and tech savvy faculty members
- Sensitization programmes for students and faculty members
- Procurement and Upgradation of ICT infrastructure from time to time